

Bharatiya Vidya Bhavan's
LEELAVATI MUNSHI COLLEGE OF EDUCATION

K G MARG, NEW DELHI- 110001

**IMPORTANT INSTRUCTIONS FOR STUDENTS SEEKING
ADMISSION IN D.EL.ED. (2018-20)**

Students desirous of seeking admission in the present batch of D.El.Ed (2018-20) must go through the following instructions before coming to the college for reporting:

1. Please download the college Admission Brochure from the college website and take a print out
2. Go through the conditions for eligibility and other mandatory requirements very meticulously
3. Go through all the forms and fill them up before reporting to the college.
4. In forms which need to get attested / verified, kindly do that.
5. The students must get signatures of their parents / guardian on the places where required.
6. All students have to submit an undertaking for adhering to any changes in fee structure of the college as notified by SCERT.
7. After the allotment of seat, the candidates will have to pay the part Admission fee of Rs 1,800 to confirm the allotment and participation in the subsequent round of list/counselling, failing which the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online list/counseling, even if he/she wishes to.
8. The option of printing the part admission fee receipt will be available only for the respective round within the specified period and the record will not be available in the subsequent round of online admission.
9. Candidates must appear for admission in person along with fees to be paid at the allotted DIET/Institute at the date and time of admission. **Admission** under any circumstance will not be granted after the expiry of specified date and time and it **will be cancelled**.
10. The students must bring all documents required as given in the Admission brochure
 1. Mark sheet and Certificate of class 10th
 2. Mark sheet and Certificate of class 12th
 3. Provisional Allotment Letter - SCERT
 4. Character Certificate (In Original) (must not be older than 6 months)
 5. Medical Certificate (In Original)

6. Category Certificate
7. Aadhar Card
8. Part Academic fee slip of 1800
9. Undertakings:
 - 1) Verification of Information by SCERT
 - 2) Application for other courses and their cancellation
 - 3) Code of Conduct
 - 4) Anti-ragging (by student)
 - 5) Anti-ragging (by parent)
 - 6) Adherence to Minimum attendance (by student)
 - 7) Adherence to Minimum attendance (by parent)

10. Fee payment receipt (BLMCE): Students are required to submit a DD in favour of BLMCE payable at New Delhi for an amount of Rs 9375/- only.

11. The timings for reporting to the college are as follows:

11.00 am to 4.00 pm